

Extreme Weather Procedures

Procedure developed by: [Kylie Roesler and Jen Kay]

Approved by: [FEC Committee2017]

Next review due: [11/4/2020]

Summary	This procedure describes how we will respond to extreme weather conditions
Policy reference	This procedure supports the EA and PC hot weather policies, recommendations by the CFS in regards to Fire policies.
Applies to	This procedure applies to all members and friends of FEC when planning or participating in events with FEC.

Version: 1
Date: 8th April 2017

Title of Procedure

Overview/procedure description: This policy helps members plan and react to extreme weather conditions, and ensures all members, friends and our horses stay safe.

Areas of responsibility:

The **committee** are responsible for ensuring good communication of the procedures during extreme weather conditions, and ensuring the grounds are kept safe and up to WHS conditions.

All **members** are responsible for their own safety and that of their horses. They need to make the final decision as to stay or go in bushfire situations. They need to wear sunscreen and sun safe clothing at their own discretion. They need to decide if its too wet / windy for their own health and safety. They are responsible for finding out if a rally is cancelled (committee / chief instructor is not responsible for contacting each member to inform them).

Procedure details:

SUNSMART POLICY: Sunscreen is available at the club. Hats should be worn while riders are not competing. YDEC will not be held responsible for any person who is not suitably protected from the sun. See also separate policy.

FIRE DANGER: In the event of fires in the area, rallies will be cancelled. In catastrophic fire rating, the Chief Instructor and committee, in consultation with local CFS, will decide on cancelling the rally. The showgrounds are a smoke free zone. See Fire Policy.

HEAT: If the weather is predicted to be 33 Degrees Celcius or over for Willy Weather at Yankalilla, at 9pm the evening before riding, the Chief Instructor and committee will adjust riding times in accordance with keeping humans and horses safe and healthy. See Hot Weather Policy for further details.

RAIN: YDEC rallies will also be cancelled for the day if it is raining heavily/steadily, or there is lightning, or the ground is unsuitable for the event (e.g. waterlogged), by negotiation with the Chief Instructor or main instructor for the day. When possible, we will hold inside activities when we need to cancel / postpone outside activities once a rally has already started.

HOW WILL YOU BE NOTIFIED? When a rally is cancelled we will post on our Facebook post at the time of the decision. You can also contact the rally or event organiser to request rally updates via SMS. This needs to be done on a rally by rally basis. Remember rally and event organisers are busy organising many things, and it is up to you to keep up to date with changes as they are published.

References/attached documents - if require eg PCASA policy etc

Reference Document	Source
Hot Weather Policy	FEC Committee
Fire Policy	FEC Committee

Approval

Signature	Original Signed 11.4.17
Name	Denise Dawson
Position	President
Date	11.4.17